



ALL TYPES

Type

XXX X

S/Section

04

This note cancels and replaces Technical Notes 2846A and 3191E

04 PREPARATION OF NEW VEHICLES BEFORE HAND-OVER

This note describes the stages to be followed for the preparation of new vehicles before hand-over.

- NOTE:**
- Even if the vehicle is stocked when preparation is started, you must remove the consumer cut-out fuse (see Technical Note 3316A). Disconnecting the battery is forbidden.
 - To keep the battery in good condition, the engine should only be started a minimum amount of times.
 - Checking and levelling the fluids (see ANNEX).

RANGE OF PREPARATION OPERATIONS

REMOVING PROTECTIVE LAYER AND WASHING

- ☐ Mégane vehicles. Mask the cowl panel before removing the protective layer (see Technical Note 454A).
- ☐ For vehicles fitted with cowl panel covers, do not remove the covers before removing the protective layer.
- ☐ Removal of exterior protective covers, rubbers and adhesives.

CHECKING BEFORE TEST

- ☐ Checking conformity (cold start/identification plate)
- ☐ Battery:
 - checking condition (see Technical Note 3333A),
 - note the MIDTRONICS code corresponding to the "good battery" message on the VN Quality/Delivery slip.
- ☐ Wheels and tyres:
 - fitting embellishers,
 - pressurising the tyres (full load value) including spare wheel.
- ☐ Fitting the shunt (consumer cut-out).
- ☐ Fitting optional equipment, RENAULT alarm, car radio.
- ☐ Filling the washer liquid to the maximum (see Technical Note 440A and annex).
- ☐ Checking and levelling the fluids (see annex).
- ☐ Checking the presence of the jack and winder.
- ☐ Removing the windscreen wiper blade blocks or fitting the final windscreen wiper blades.
- ☐ Removing the cowl panel cover (if fitted).
- ☐ Fitting a tyre repair aerosol, for vehicles not fitted with a spare wheel.
- ☐ Fitting the car mats.

STATIC TEST

- ☐ Checking the operation of doors, locks, tailgate, side windows, and the presence of the second set of keys.
- ☐ Checking the operation of electrical equipment (signals, warning lights, controls, switches and heaters).

DYNAMIC TEST

- ☐ Checking the clutch guard, gear changes, efficiency of brakes, steering stability.
- ☐ Examining unusual, mechanical and bodywork noises.
- ☐ Checking the operation of the computer and the cruise control (if fitted).

CHECKING AFTER TEST

- ☐ Aligning the steering.
- ☐ Adjusting the windscreen washer jets and headlight washers.
- ☐ Removing the inner protective covers.
- ☐ Checking the operation of the seat adjustment slides.
- ☐ Checking the interior and exterior appearance (including small touch ups if necessary).
- ☐ Fitting registration plates.
- ☐ Checking the presence and conformity of the Driver's Handbook.
- ☐ Fuel (if requested by the customer).

OPERATION LIGHTS SIGNALS

Before any checks, refit the consumer cut-out fuse

SIGNALS - LIGHTS - WARNING LIGHTS

BEFORE IGNITION

- ☐ Front and rear interior lights - reading light
- ☐ Baggage compartment light.

Light switch at side lights position:

- ☐ "Lights on" warning buzzer (door open).
- ☐ ☐ Front and rear side lights.
- ☐ Registration plate lights.
- ☐ ☐ Instrument panel lights - side light warning lights.

Lighting :

- ☐ • for air conditioning controls,
- ☐ • for front ashtray,
- ☐ • for cigarette lighter,
- ☐ • for light switches,
- ☐ • for automatic transmission selector,
- ☐ • for clock with hands,
- ☐ • for glove compartment.

- ☐ Intensity of the instrument panel lighting rheostat.

Light switch at town/road position:

- ☐ ☐ Dipped headlights and warning light.
- ☐ ☐ Front fog lights and warning light.
- ☐ ☐ Rear fog light and warning light.
- ☐ ☐ Main beam headlights and warning light.

AFTER IGNITION

Instrument panel - Indicators:

- ☐ Setting the computer to zero.
- ☐ Setting the time on the clock.
- ☐ ☐ Hazard lights and warning light.
- ☐ ☐ Front and rear indicators and warning lights.

Warning lights:

- ☐ • battery charge,
- ☐ • oil pressure,
- ☐ • coolant temperature,
- ☐ • electrical fault (injection, automatic transmission),
- ☐ • brake and handbrake fault,
- ☐ • diesel preheating,
- ☐ • safety belt,
- ☐ • ABS fault,
- ☐ • rear screen demisting.

- ☐ Rear brake lights.

- ☐ Reverse lights (reverse engaged).

ANNEX

FLUID CHECK AND LEVELS

1. CHECKING CONDITIONS

The vehicle must be placed on a horizontal surface.

	Engine temperature
Washer fluid	Either hot or cold
Power assisted steering fluid	Either hot or cold
Brake fluid	Either hot or cold
Coolant	Cold
Engine oil	At least 1/2 hr after last stopping the engine

2. ACCEPTANCE CRITERIA FOR A GOOD LEVEL

	Minimum value	Maximum value	Type of gauge
Washer fluid	-	Max.	-
Power assisted steering fluid	Min.	Max.	On the tank
Brake fluid	Between min./max.	Max.	On the tank
Coolant	Min. + 10 mm	Max.	On the tank
Engine oil	Max. - 5 mm	Max. + 3 mm	Mechanical gauge on engine

All vehicle levels issued by the VN preparation must comply with the acceptation criteria described above.

NOTE: in all cases, a level less than the minimum value defined above shows a fault.

3. SPECIAL FEATURES

3.1. Washer fluid

The max. level is (see Technical Note 440A).

3.2. Coolant, power assisted steering and brake fluid

It is **useless to systematically top fluid up to the maximum level** described above.

3.3. Engine oil

For some petrol engines, the engine oil level is greater than the maximum admissible value: **this is normal**.
For diesel engines, **the maximum value SHOULD NOT BE EXCEEDED in any circumstances**.